

Free Computer Classes

MARCH 2014

All classes are held in the Regional Library Computer Center (RLCC) of the Central Library.
All class times are listed next to each class.
PRE-REGISTRATION IS REQUIRED FOR ALL CLASSES

Class	Date	Time
<input type="checkbox"/> Basic PC (Beginner)	Monday, March 3	9:30 - 10:30
<input type="checkbox"/> Keyboarding (Beginner)	Monday, March 3	11:00 - 12:00
<input type="checkbox"/> Creating Flyers in Word	Tuesday, March 4	9:30 - 10:30
<input type="checkbox"/> Creating Programs in Word	Tuesday, March 4	11:00 - 12:00
<input type="checkbox"/> Cover Letters	Monday, March 10	9:30 - 10:30
<input type="checkbox"/> Resumes	Monday, March 10	11:00 - 12:00
<input type="checkbox"/> Basic Internet (Beginner)	Tuesday, March 11	9:30 - 10:30
<input type="checkbox"/> Internet Searches	Tuesday, March 11	11:00 - 12:00
<input type="checkbox"/> MS PowerPoint 2010 Basic (Intermediate)	Monday, March 17	9:30 - 11:30
<input type="checkbox"/> Intro to Facebook (Intermediate)	Tuesday, March 18	9:30 - 10:30
<input type="checkbox"/> Facebook Privacy Settings (Intermediate)	Tuesday, March 18	11:00 - 12:00
<input type="checkbox"/> MS PowerPoint 2010 Advanced	Monday, March 31	9:30 - 11:30

***You may only register for one class session, not both.**

To register for a class:

1. Complete name, address and phone information. **PLEASE PRINT.**
2. Place a check mark in the check box next to the class(es) you would like to attend.
3. Return the entire form to a staff person in the Public Computer Services department.
4. You may also send an email to cenrtc@bham.lib.al.us or go to www.rlccbpl.wordpress.com to register.

First Name _____ Last Name _____

Home Phone _____ Cell Phone _____

Space is limited. If you register for a class and cannot attend, call **Public Computer Services** as soon as possible. No one will be admitted after **5 minutes** past the time class is scheduled to start. Classes are provided by the Birmingham Public Library.