

# RLCC Free Computer Classes

## NOVEMBER 2014 (UPDATED)

All classes are held in the Regional Library Computer Center (RLCC) of the Central Library.  
All class times are listed next to each class. **PRE-REGISTRATION IS REQUIRED FOR ALL CLASSES**

Class	Date	Time
<input type="checkbox"/> <b>Basic PC</b>	<b>Monday, November 3</b>	<b>9:30 - 10:30</b>
<input type="checkbox"/> <b>Keyboarding</b>	<b>Monday, November 3</b>	<b>11:00 - 12:00</b>
<input type="checkbox"/> <b>Basic Internet</b>	<b>Tuesday, November 4</b>	<b>9:30 - 10:30</b>
<input type="checkbox"/> <b>Internet Searches</b>	<b>Tuesday, November 4</b>	<b>11:00 - 12:00</b>
<input type="checkbox"/> <b>Word 2010 Basic 1</b>	<b>Monday, November 10</b>	<b>12:30 - 1:30</b>
<input type="checkbox"/> <b>Word 2010 Basic 2</b>	<b>Monday, November 10</b>	<b>2:00 - 3:00</b>
<input type="checkbox"/> <b>Word 2010 Advanced 1</b>	<b>Monday, November 17</b>	<b>12:30 - 1:30</b>
<input type="checkbox"/> <b>Word 2010 Advanced 2</b>	<b>Monday, November 17</b>	<b>2:00 - 3:00</b>
<input type="checkbox"/> <b>Basic PC</b>	<b>Tuesday, November 18</b>	<b>9:30 - 10:30</b>
<input type="checkbox"/> <b>Keyboarding</b>	<b>Tuesday, November 18</b>	<b>11:00 - 12:00</b>

**PLEASE NOTE: CLASSES WILL NOT BE OFFERED IN DECEMBER.**

FOR OFFICE USE ONLY: DATE REGISTRATION RECEIVED \_\_\_\_\_ TIME \_\_\_\_\_ STAFF INITIALS \_\_\_\_\_

**To register for a class:** (Please note that registration does not necessarily guarantee you a spot in the class. Please call or email to confirm.)

1. Complete name and phone information. **PLEASE PRINT.**
2. Place a check mark in the check box next to the class(es) you would like to attend.
3. Return the entire form to a staff person in the Computer Commons (third floor of the East Building).
4. You may also send an email to [centrc@bham.lib.al.us](mailto:centrc@bham.lib.al.us) or go to [www.rlccbpl.wordpress.com](http://www.rlccbpl.wordpress.com) to register.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

If you register for a class and cannot attend, call Public Computer Services at (205) 226-3680 or email at [centrc@bham.lib.al.us](mailto:centrc@bham.lib.al.us) as soon as possible.  
No one will be admitted after **5 minutes** past the time class is scheduled to start. Classes are provided by the Birmingham Public Library.