



CENTRAL BRANCH FREE CLASSES—July 2017

	Class	Date	Time
<input type="checkbox"/>	How to Research Your House History (TC)	Monday, July 10	9:15-10:15 am
<input type="checkbox"/>	SCORE—Steps to Starting Your Business (RAA)	Monday, July 10	12:00-1:00pm
<input type="checkbox"/>	Introduction to Genealogy (SH)	Tuesday, July 11	11:30am-12:30pm
<input type="checkbox"/>	Hiring Process For Jefferson County (TC)	Tuesday, July 11	2:15-3:15 pm
<input type="checkbox"/>	BPL Database: Ferguson's Career Center (TC)	Tuesday, July 11	3:30-4:30 pm
<input type="checkbox"/>	Palette Party (SC) (Registration Required)	Tuesday, July 11	6:00-7:30p
<input type="checkbox"/>	Five Star Books: My Favorite Fiction (TC)	Wednesday, July 12	10:30-11:30 am
<input type="checkbox"/>	BPL Databases: Health and Medicine (TC)	Wednesday, July 19	10:30-11:30 am
<input type="checkbox"/>	Introduction to Genealogy (SH)	Sunday, July 23,	2:30-3:30 pm
<input type="checkbox"/>	Basic PC (TC)	Monday, July 24	9:15-10:15 am
<input type="checkbox"/>	Keyboarding (TC)	Monday, July 24	10:30-11:30 am
<input type="checkbox"/>	Fold3.com (TC)	Monday, July 24	2:15-3:15 pm
<input type="checkbox"/>	The Big Why and What of Government (TC)	Tuesday, July 25	10:30-11:30am
<input type="checkbox"/>	BPL Database: Reference USA for business (TC)	Tuesday, July 25	3:30-4:30 pm

FOR OFFICE USE ONLY: DATE REGISTRATION RECEIVED _____ TIME _____ STAFF INITIALS _____

To register for a class: (Please note that registration does not necessarily guarantee you a spot in the class. Please call or email to confirm.)

1. Complete name and phone information. PLEASE PRINT.
2. Place a check mark in the check box next to the class(es) you would like to attend.
3. Return the entire form to a staff person in the Computer Commons (third floor of the East Building).
4. You may also send an email to centrc@bham.lib.al.us or go to www.riccpl.wordpress.com to register.

First Name _____ Last Name _____

Home Phone _____ Cell Phone _____

If you register for a class and cannot attend, call Public Computer Services at (205) 226-3680 or email at centrc@bham.lib.al.us as soon as possible. No one will be admitted after 5 minutes past the time class is scheduled to start. Classes are provided by the Birmingham Public Library.

Location of Classes TC = Training Center RAA = Richard Arrington auditorium SH = Southern History SC = Story Castle

CLASS DESCRIPTIONS

Basic PC - Participants will be introduced to the computer, basic PC terms, components, hardware, peripherals, desktop features, and other applications.

BPL Databases: Health & Medicine - You have access to a wealth of medical information available on the web, but can you be sure of its reliability? Certainly, many sites are trustworthy, but too many others contain false, misleading, or unsubstantiated facts and claims.

Ferguson's Career Guidance Center - Ferguson's Career Guidance Center is a comprehensive career research database, providing detailed and up-to-date profiles of more than 2,050 of today's most popular jobs in more than 94 industries. This database now contains hundreds of new, in-depth job and industry descriptions, videos, and scholarship information.

Fold 3 - This hands-on class will introduce researchers to Fold3, the premiere genealogy database for U.S. military records. We will cover the different records which are included in Fold3 (military and non-military), how to do a basic search, and how to interpret your results.

Hiring Process For Jefferson County - Jefferson County Human Resources staff members will explain the process of getting hired for Jefferson County jobs. Information will also be provided on how to master pre-employment tests including the oral interviews used by Jefferson County as well as other types of employment tests.

How To Research Your House History - This class will introduce participants to sources available at the library and on-line to help them research the history of a house in Jefferson County. Participants can learn when a house was built, who has lived there over time and see historic photos of their house.

Introduction to Genealogy - Want to learn how to do genealogical research? Come to this introductory class that will help get you started on your genealogical journey. The staff in the Southern History Department covers such topics as vital records, courthouse and church records, and the Federal Census.

Keyboarding - Public Computer Services trainers will show participants basics of working with the computer keyboard and the mouse.

My Favorite Fiction - A staff member from the Fiction Department will discuss their top-rated books from the Goodreads site. Participants should feel free to share their book favorites during what promises to be a lively discussion.

Palette Party - Local artist, Cherie Hunt, will provide step-by-step instructions for participants to complete their very own canvas masterpiece. **(Registration required. Limit 20 participants)**

Reference USA for Business - Reference USA is an excellent business research tool that contains current information on over 24 million companies, 260 million customers, household lifestyle and purchasing habits, and job listings. The Business module can be used for locating your competition and making contacts and the Lifestyle module is good for locating and contacting your customers.

SCORE—Steps to Starting Your Business - If you are thinking of starting a business of your own, but don't know where to begin, register now for this free seminar presented by SCORE (Service Corps of Retired Executives). SCORE representatives will provide an overview of the various aspects involved in planning, starting, and operating a business. The seminar is FREE, but registration is required. Please register by contacting Andy Mayo in the City of Birmingham's Economic Development Office at Andy.Mayo@birminghamal.gov or 205-254-2774.